

# LOANER INVENTORY POLICY

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## Table of Contents

Requesting a Loaner .....	2
Loaner Shipping .....	2
Required Documentation .....	2
Terms & Conditions .....	3
Damages to the Loaner .....	3

## Requesting a Loaner

Requests for loaner products and materials (“Loaner”) should be made via an email to the IFD Marketing Department, [marketing@intlfreightdrone.com](mailto:marketing@intlfreightdrone.com). The email should include:

- What products and materials are required?
- When will the loaners be required?
- How long will the loaner be needed?

The Marketing Department will schedule a time when the loaner can be delivered. Should the products or materials be unavailable, the Marketing Department will make the requestor aware of possible dates when the request could be filled.

Included in the email should be a statement about the amount of new business that may result from the Loaner. This information will be used to determine if there is a business case for the Loaner.

## Loaner Shipping

The Marketing Department will organize and arrange the shipping of the Loaner to the requestor.

The requestor will be responsible for the shipping costs to get the Loaner to their site.

## Required Documentation

Once the Loaner is delivered, the requestor must create a document that contains:

- The product or material description.
- The serial number.
- Note any damage or defect.

IFD will also make note of the acceptance of the Loaner and record the location of the Loaner and the condition as reported by the requestor.



## Terms & Conditions

All products and materials must be inspected within 24 hours of receipt of delivery. Failure to notify IFD with any issues or errors, including breakage, within 24 hours will deem acceptance of goods.

If damage is noticed upon receiving, note the damage on the freight bill, photograph the damage, email IFD Marketing ([marketing@intlfreightdrone.com](mailto:marketing@intlfreightdrone.com)) with the picture and then call Marketing Operations.

If the product has been damaged, IFD will make every effort to repair the product. If the product cannot be repaired, a replacement product will be sent.

## Damages to the Loaner

Damages to the Loaner during shipping will be the responsibility of IFD.

If the Loaner is damaged during its time it at the requestor, the requestor will be responsible for the cost of repairs.